



**Barr Lake/Milton Reservoir Watershed Association  
BMW Board Meeting  
August 27<sup>th</sup>, 2024, 9:00 am to 11:00 am  
Virtual**

## **Board Meeting Minutes**

**Attendance:** Sami Miler (BMW), Caleb Owen (Thornton), Curt Bauers (FRICO), Steve Lundt (Metro), Sarah Reeves (SPCURE), Brad Cox (Denver), Brent Schantz (United), Chris Newton (ECCV)

**Welcome & Intros** – Caleb welcomed everyone to the meeting.

**Budget Review & Vote** – Curt presented next year's budget for a board vote.

- A. BMW operated the entire past fiscal year without an approved budget.
- B. The board discussed updates for member dues revenue. It was discussed reaching out to Brighton about possible membership. The new contact at Brighton is Sherry Scaggiari [sscaggiari@brightonco.gov](mailto:sscaggiari@brightonco.gov).
- C. The board discussed when our member dues invoices go out and how those funds affect our budget based on our fiscal year running from August 1 – July 31.
  - o It was concluded that dues are collected before/at the beginning of our fiscal year so that we can vote in the correct at-large membership in September at the annual stakeholder public meeting.
  - o BMW used to have an annual budget cycle, but it was changed to match the CDPHE and grant process. Dues have always gone out before the fiscal year starts because it takes some agencies a long time to process checks.
- D. Sami: follow up with Sustaining members and other non-paid dues for this fiscal year.
  - o Big Dry Creek – contact Jane Clary
  - o Lochbuie – would they come in as a \$4k/Active member? Contacts would be engineers.
    - Chris Newton will help and send best contact.
  - o CPW/Friends of Barr – Lisa Gill
  - o Brighton – ask Sherry S. – will they come in at \$12k?
  - o Splash – reciprocal?
- E. The board reviewed the new budget line by line (almost) to update the budget as best as possible.
  - o Caleb made motion to approve budget.
  - o The board voted to approve the 2024-2025 fiscal year budget with 7 members attending the meeting, which meets a majority/quorum for our 12 voting members.
  - o Curt will modify the budget to show the dues spread out over the fiscal year this year and next.
  - o Steve will add notes to show what our commitment is for each item, color coded for projects.

### **Actions:**

- **Sami** – Follow up with unpaid \$100 Supporting Members
- **Sami** – Follow up with Brighton/Lochbuie about coming on as \$12k and \$4k members
- **Curt** – Update budget and tidy up with dues paid over two fiscal years
- **Steve** – Add/color code line items that are specifically projects vs. ongoing, baseline expenses

**Bylaws Update Discussion** – The board discussed the law firm's review of the bylaws for potential changes. Any amendments to the bylaws will need to be sent to stakeholders 15 days prior to the September 24<sup>th</sup> general meeting and voted on at that meeting.

- A. General takeaways:

- No amendments were suggested by the law firm, but there were a couple items to consider (that we could amend if we really wanted to).
- They do not recommend changing the bylaws so that general members/supporting members (non-voting members) have even more limited powers.
  - Supporting/general members can't introduce a matter for a consensus vote anyway as it must be brought by the board for voting in the first place.
  - They also can't block a decision initiated by the board.
- BMW could consider forming an executive committee if desired (which is noted in the bylaws).
- The treasurer should designate any other check signers in writing.
  - Who would BMW prefer to have as signers going forward? Chair & Vice Chair?
- The law firm can create a user's guide for quick reference.

### **Actions:**

- **Sami** – Follow up with Andy at the law firm about securing the reference/user's guide.
- **Sami/All** – Discuss plan for bank signer designated by Treasurer after our Sept. annual meeting when board officers are voted in; put this on agenda for Oct-Dec meetings.

### **September Stakeholder Planning** – The Board discussed the plan for our September 24<sup>th</sup> annual Meeting and BBQ.

- A. Location: the board decided to hold the meeting at Barr Lake with a tour of the Lochbuie wastewater treatment facility.
- B. Agenda: the board discussed possible speakers and topics. Annual business typically includes voting in of 3 at-large members, water quality update presentation from Steve, BMW updates (annual highlights, budget updates if needed, organizational updates from board members, etc.), and any stakeholder updates.
  - There is a lot of construction at the dike road, so it would be hard to tour along the road this year.
  - New head gate at the inlet to Barr Lake; we could go see the inlet and go back to nature center; wouldn't take too long – 5 min ride by van/car when you leave the park.
  - Noel Browning presentation about monitoring and update us.
  - Lisa Gill as new park manager, give her rendition of her first year
    - Will she host and talk about Barr Lake updates?
  -
- C. Other logistics: RSVP to be sent out asap once we know details, catering, confirm time, etc.

### **Action items:**

- **Sami** – send out RSVP asap
- **Sami** – get space confirmed for 9/24 with Lisa
- **Sami** – reach out to potential speakers
- **Chris** – see if Lochbuie would be interested in letting us tour their WWTP (foot in the door to get them as a member); Chris sending Sami contacts for Lochbuie

### **10:25 – 11:00 Other Updates** – Anyone with other updates will contribute here.

#### **A. Sami**

- Approval/vote of June stakeholder minutes
  - *The minutes were approved unanimously with thumbs up vote.*
- Newsletter last minute items needed? Going out this week or next.
- Insurance renewal coming up this fall.
- Bank signers discussion (if not covered in bylaws conversation above).

Checks for signature in August 2024	Amount	Notes
2329 - CO Pond & lake	\$ 1,907.55	continuous monitoring
2330 - Sami Miller	\$ 3,814.00	July coord services
2331 - CO Waterwise	\$ 350.00	Colorado Waterwise annual dues
○ 2332 - Colorado Watershed Assembly	\$ 1,250.00	Sponsorship for Oct conference - I&E budget

**Actions:**

- Sami – reach out to Alexia for help with Newsletter & RSVP.

**Tech Committee Updates (Steve)**

- A. September meeting will have Harvey Harper to discuss options for reducing P before entering Barr & Milton.

**Next Meetings**

- I&E meeting – September 3<sup>rd</sup>, 9-10am (virtual)
- Stakeholder Meeting & BBQ – September 24<sup>th</sup>, 9am – 1pm (location TBD)
- Technical Committee – September 26<sup>th</sup>, 10-11am (virtual)

**Standing(-ish) Agenda Items**

- P Free Lawn Fertilizer coalition
- I&E Committee
- TC Committee
- Chair, Treasurer, and Coordinator reports
- Modeling effort/watersheds coordination

**2024 BMW Meeting Calendar**

<b><u>JANUARY</u></b> <ul style="list-style-type: none"> <li>• I/E meeting</li> <li>• TC meeting</li> <li>• Study session TBD</li> </ul>	<b><u>FEBRUARY</u></b> <ul style="list-style-type: none"> <li>• Board meeting (1) (approve new contracts?)</li> </ul>	<b><u>MARCH</u></b> <ul style="list-style-type: none"> <li>• I/E meeting</li> <li>• TC meeting</li> <li>• Study session TBD</li> </ul>
<b><u>APRIL</u></b> <ul style="list-style-type: none"> <li>• Board meeting (2)</li> </ul>	<b><u>MAY</u></b> <ul style="list-style-type: none"> <li>• I/E meeting</li> <li>• TC meeting</li> <li>• Study session (3) <ul style="list-style-type: none"> <li>○ tour prep?</li> </ul> </li> </ul>	<b><u>JUNE</u></b> <ul style="list-style-type: none"> <li>• Stakeholder Tour (4) <ul style="list-style-type: none"> <li>○ vote on new budget?</li> </ul> </li> </ul>
<b><u>JULY</u></b> <ul style="list-style-type: none"> <li>• I/E meeting</li> <li>• TC meeting</li> <li>• Study session</li> </ul>	<b><u>AUGUST</u></b> <ul style="list-style-type: none"> <li>• Board meeting (5) <ul style="list-style-type: none"> <li>○ Vote on bylaws update for 2024</li> <li>○ Sept planning</li> </ul> </li> </ul>	<b><u>SEPTEMBER</u></b> <ul style="list-style-type: none"> <li>• I/E meeting</li> <li>• TC meeting</li> <li>• Stakeholder BBQ/Meeting (6) <ul style="list-style-type: none"> <li>○ vote on at-large members</li> </ul> </li> </ul>
<b><u>OCTOBER</u></b> <ul style="list-style-type: none"> <li>• Study session (7) <ul style="list-style-type: none"> <li>○ retreat prep?</li> </ul> </li> </ul>	<b><u>NOVEMBER</u></b> <ul style="list-style-type: none"> <li>• I/E meeting</li> <li>• TC meeting</li> </ul>	<b><u>DECEMBER</u></b> <ul style="list-style-type: none"> <li>• Board Retreat (8) – 2<sup>nd</sup> Tuesday in Dec; vote on corporate docs/updates; vote on tax return</li> </ul>

**2024 BMW I/E Events**

*\*Schedule of events, times & locations may change!*

Date	Event/Activity	Location	Name and contact
April 6	Raptor Run	Barr Lake	Steve
May 4	Fishing Clinic	Barr Lake	Steve (?)
May 4	Furry Scurry	Wash Park	Donny, Steve, Alexia
May 30	Tbd ; Army Corps event	TBD	Steve?, Donny (?)
June 1	Carp Tournament	Barr Lake	Steve, Michelle, Erica
June 26	Bike to Work Day	TBD	Steve, Alexia, Donny (?)
July 13	Gross Currents	TBD	Donny (12-8pm)
July 20	Lakes Appreciation Day	Barr Lake	Steve, Lisa
August TBD	Cherry Creek Stewardship Partners Conference	Denver, CO	Steve, Alexia (?)
September 28	National Public Lands Day	Barr Lake	Lisa, Steve
October 26	Halloween Trail	Barr Lake	Michelle, Steve (?)