



**Barr Lake/Milton Reservoir Watershed Association  
BMW Board Meeting  
October 24, 2023, 9:00 am to 11:30 am  
Virtual ONLY (South Platte Renew)**

## **Board Meeting Minutes**

**Introductions** – Erin led introductions and the board met Lisa Gill with Barr Lake.

**Continuous Monitoring Data Update** – Updates were shared on how data collection is going and plans for the remainder of the 2023 season and the beginning of the 2024 season.

- A. Steve's coworker at Metro recently calibrated the equipment side by side with their field equipment. The Metro probe readings matched the CO Pond & Lake equipment. He did have some problems with the inlet unit calibrating pH, so they are resolving that.
- B. This pushes us towards getting clarification on what the state is going to ask for in terms of data for qualification. Internally, if we have so much variability, what do we determine to be overall representative? The TC can help review this and then present it to the board.
- C. The listing methodology says we have to keep records of calibrations. Are we keeping good records? Metro is keeping a binder for each probe and recording this. FRICO records the about the same as well.
- D. We are pulling instruments for winter on Nov. 30<sup>th</sup>. As far as sharing the data, we talked about having it available online. It was discussed whether to have a link to HydroVu on the website (which would require the user to enter a generic/shared login), or provide a more live link to data that will show a visual without the added step of logging in.

**Actions:**

- **Erin** – confirm CO P&L are keeping detailed records of calibration and inquire about sharing data on the website and how we can integrate it with our website.
- **Sami** – work with Kevin (website contractor) on possible link for website/data.

**2022-2023 Budget Update** – Michelle presented the budget for the board.

- A. Michelle showed the budget to the board and reviewed some of the categories for accuracy.
- B. The board nominated all current officers to continue on in their roles.
  - a. A unanimous thumbs up vote was taken to reinstate officers to continue on for the next year.
  - b. A unanimous thumbs up vote was taken for Caleb Owen to replace Michelle Seubert as Treasurer.

**Actions:**

- **Michelle** – finish the final quarter of last year, then send it out. Get the rest of the new budget organized for the next Treasurer.
- **Sami** – work with Michelle and Caleb to find a time to meet and go over duties.
- **Sami** – work with TBK to get Caleb added as a signatory. Goal to sign paperwork at retreat.

**November Board Retreat Planning** – The board discussed plans for the November annual board retreat.

- A. The location time and date were confirmed: Cherry Creek State Park, Wednesday, Dec. 6<sup>th</sup> from 9am – 2pm. The board decided to move the date back a week+ in order to accommodate everyone's schedules.
- B. Topics & agenda were discussed with the plan to include a scenario planning exercise that will be led by Sarah with help from Erin. This will be held in the morning portion of the day.

- a. Past topics were reviewed and it was decided to include only the most pressing items that we can fit in, in order to focus on more long-term planning in the morning.
- b. The topic of pursuing a joint effort with other organizations for the PFree campaign was discussed for possible addition to the agenda. The idea was thrown out to have someone come share some ideas or plans with us.

**Actions:**

- **Michelle** – check availability for 12/6; this date and venue have been confirmed.
- **Sarah, Julie & Erin** – connect on scenario planning and find a time to meet.
- **Sami** – draft preliminary agenda and send to Erin for thoughts and edits.

**I&E Committee Update** – Steve & Michelle reported on any remaining I&E Committee upcoming activities for 2023. Next meeting is Nov. 7<sup>th</sup>.

- A. Intern search is in progress with Metro at the moment; waiting to hear back on timeline of interviews from Nona.
  - a. Next year, we want to make sure the intern can help with new displays for nature center.
- B. Steve has been in contact with SPUR still about their second Saturdays for families events.
- C. Steve has continued working with rain barrel workshops, which were super popular this year.
- D. Discussion of the Water Quality Grants RFA for PFree campaign.
  - a. The board discussed whether we are actually eligible. There was a question about the penalties mention in the RFA and would likely be something we'd need to submit a question about.
  - b. Ultimately, the board concluded that pursuing this grant is not worth the time and budget money needed to submit and manage. But everyone acknowledged that it's always good to review these and discuss.
  - c. There was also discussion that identifying our project, timeline and more specifics before we find a grant to apply for is probably the best course. That way we are "ready to go" once a suitable grant RFA is released.

**Actions:**

- **Sami** – follow up with Nona on intern timeline – interviews in 2024, not end of this year
- **Michelle** – send out new Barr Lake schedule to Sami so she can input it into I&E calendar for 2024.

**Technical Committee Meeting** – Erin reported on the Technical Committee meeting and any other TC updates. Next meeting is Nov. 30<sup>th</sup>.

- A. Erin will add next year (2024) planning before our board retreat and will connect with Curt and Steve about it before 12/6.
- B. There's a new WQ specialist with Adams County and he's been invited to join the TC at our next meeting on 11/30. (Michael Weakley)
- C. Brad – are there any next steps on the project with GEI to quantify the load reductions? The City hasn't heard anything from Craig yet. Brad will follow up with him asap.

**Updates/Action Items**

- A. Chair's Report (Erin) –
  - a. Lovett lift station review (feeding into Lochbuie) – no potential effects to WQ in that area; if there's surcharge, there's an alarm and the pump station met requirements. Review was completed by B&C.
  - b. Vote on signing off on approval – *the Board approved via thumbs up vote to approve the review.*
- B. Treasurer's Report (Michelle) – As of October 18, the balance is \$345,873.98
  - a. All expenses since the last meeting are within budget and will be recorded as part of the minutes.

Checks for signature in October 2023	Amount	Notes
2290 - Applegate Bookkeeping	\$ 75.00	Bookkeeping Q3
2291 - Sami Miller	\$ 3,655.71	Coord services September
2292 - Glatfelter	\$ 1,750.00	2024 insurance policy

## C. Coordinator Updates (Sami)

- a. Review & **vote/approval** of August board meeting minutes (edits attached) and the September stakeholder minutes.
  - *The board voted to approve both minutes by thumbs up.*
- b. The insurance policy for 2024 has been renewed. Received invoice, waiting for final docs.
- c. Sami is reaching out to CPA about taxes before the end of the year and working with bookkeeper to get documents submitted to Ted. In progress with Karen right now.
- d. Bylaws update – still in progress but stalled as we wait to hear back from firm. Reached out again recently to ask how to move forward. Tentative goal was end of this year to be done.
- e. Have a long list of web updates still. Have done a few minor things with Kevin or outsourced to him. Plan to tighten this up soon and may have him do the WQ posts while I'm out for baby.
- f. December newsletter ideas!
  - Goal is to send out before I have a baby, so early Dec. (12/7-8).
  - Barr Lake plans for 2024? Things to look forward to next season? Michell will send Sami the calendar.
  - Continuous monitoring update or data sharing plans? Erin is contact for that blurb.
  - FRICO removing vegetation uproar – do we highlight this or have FRICO/BMW make a statement? It was in the news, Steve got some questions. Michelle could send some pictures for wintering bald eagles and it could help with plans for next year.
  - Lisa Gill will write an intro blurb – profile, photo, background, etc.
  - Board member blurbs on what they want to do in 2024 – vacation plans for next year?

**Next Meetings**

- I&E meeting – November 7<sup>th</sup>, **time TBD** (virtual)
- TC meeting – November 30<sup>th</sup>, 9-11am (virtual)
- Board retreat – December 6<sup>th</sup>, 9am – 2pm (Cherry Creek State Park)

**Standing(-ish) Agenda Items**

- D. P Free Lawn Fertilizer coalition
- E. I&E Committee
- F. TC Committee
- G. Chair, Treasurer, and Coordinator reports
- H. Modeling effort/watersheds coordination
- I. 2023 Hearing preparation

## BMW 2023 Board Calendar

*\*Meeting dates and topics may change*

Date	Meeting/Event	Topic / Notes
<b>JANUARY</b>		
3	I&E meeting	
24	Board meeting	Watershed Plan Watershed group collaboration prep Stakeholder meeting discussion
26	TC meeting	
<b>FEBRUARY</b>		
28	Board meeting	Guest organizations: Cherry Creek, Chatfield, LRE Water Quality update from Steve
<b>MARCH</b>		
7	I&E meeting	CANCELED
21	Board meeting	DATE MOVED UP FOR SCHED CONFLICTS Chris Newton - example dashboards for ECCV Revisit 208 planning discussion Corporate docs update and ADA update
23	TC meeting	DATE MOVED UP FOR GEI'S PURPOSES Ken Wagner - review of model assumptions, and discussion of areas to improve/expand Cherry Creek Authority/Kelly Close (LRE) dashboarding efforts
<b>APRIL</b>		
25	Board meeting	GEI/Ken Wagner Fresh Water Trust trading programs Newsletter update/discussion?
<b>MAY</b>		
2	I&E meeting	
23	Board meeting	Gabe Racz join to discuss site-specific standards as plan for BMW as a result of Nutrient hearing in April
25	TC meeting	Dashboard Plan
<b>JUNE</b>		
27	Stakeholder Meeting	CSU SPUR Campus - Hydro building Tour of SPUR if they have staff for it GEI autosampler talk/tour Other tours? Steve has contacts
<b>JULY</b>		
4	I&E meeting	4th of July - <b>Steve finding new date</b>
25	Board meeting	marketing firm for Pfree fertilizer campaign phone tree list or plan for spills in S. Platte River
27	TC meeting	Drafta data dashboard for review
<b>AUGUST</b>		
22	Board meeting	Virtual
<b>SEPTEMBER</b>		
5	I&E meeting	Tuesday after Labor Day
26	Annual Stakeholder Meeting & BBQ	
28	TC meeting	CANCELED
<b>OCTOBER</b>		
24	Board meeting	Virtual
<b>NOVEMBER</b>		
7	I&E meeting	
30	TC meeting	
<b>DECEMBER</b>		
6	Annual Board Retreat	Date moved to accommodate schedules

## BMW I/E Events for 2023

*\*Schedule of events, times & locations may change!*

Date	Event/Activity	Location	Name and contact
March 25	Volunteer Training	Barr Lake	Michelle, Erica
April 8	Raptor Run	Barr Lake	Michelle
April 22	Earth Day	Denver Botanic Gardens	Erica, Donny
May 6	Furry Scurry	Wash Park	Erica, Donny, Steve?
May 20	CO Public Lands Day	Barr Lake	*Volunteer event TBD
June 3	Carp Tournament	Barr Lake	Steve, Michelle, Erica
June 28	Bike to Work Day	TBD	Steve, Justin
July 15	Lakes Appreciation Day	Barr Lake	Michelle, Steve
August 23 (or 24)	Cherry Creek Stewardship Partners Conference	Denver, CO	Steve, Erica?
September 24	National Public Lands Day	Barr Lake	Michelle, Steve
October 9	Indigenous Peoples Festival	Barr Lake	*Event TBD
October 28	Halloween Trail	Barr Lake	Michelle, Steve?
October	CO Watersheds Conference	Avon, CO	
TBD Events			Sunset Tours (led by Steve on pontoon); Volunteer Open House at Barr Lake (date TBD)