

Barr Lake/Milton Reservoir Watershed Association
 BMW Board Meeting
 October 23rd, 2018 9:00 am – 11:30
 Wes Brown Water Treatment Plant

Minutes

Board Attendance:

Dan Delaughter – SPWR Partners
 JM Greenbec – South Adams
 Michelle Seubert – CPW
 James Boswell – Thornton
 Laurie Rink – FRICO (phone)

Sarah Reeves – SPCURE
 Julie Tinetti – Centennial (phone)
 Chris Douglass - ECCV

Public Attendance:

Amy Conklin – BMW Coordinator

Dan welcomed the group and everyone introduced themselves, while enjoying delicious burritos.

Optimum Corrosion Control Treatment (OCCT) Litigation Update – Dan reviewed that the litigation had been suspended by all parties signing a Memorandum of Understanding that was due to expire on November 1st. It will likely be extended. The first wastewater/watershed stakeholder meeting was held on October 10th. One outcome of the meeting was an understanding that the stakeholders would not have much if any impact on the decision making. Denver Water (DW) is working to model Lead levels using different Phosphorus (P) levels in combination with pH adjustment. The first meeting of the Technical group is this afternoon. Dan, James and Steve will be attending. It is anticipated that one outcome of the Technical group meeting will be development of a list of issues the Technical Committee will address. The benefits of the Technical group include highlighting and defining the impacts of P addition, including how to measure them.

Dan shared that he, Steve, James and Amy had met Jeff Shoemaker and Devon Buckles for breakfast. Jeff requested that BMW send Amy to the Steering Committee meetings. It is unlikely that DW can avoid adding P for OCCT. However, it is important to register BMW's opinion so that we have standing for actions to mitigate the impacts. One outcome may be that the TMDL is opened to accommodate the new P load from OCCT. DW has indicated that even though they may not end up using P for OCCT, they would accept having the P addition infrastructure as a stranded asset. It was suggested that we try to get their position on stranded assets in writing. OCCT is an example of where the Safe Drinking Water Act and the Clean Water Act conflict. The watershed impacts are the hardest to measure (and probably mitigate). The Board will discuss the OCCT topic more at the November 27th Retreat.

The Board concluded that it was important to be represented on the Steering Committee. Chris moved to add an additional \$2,500 to Amy's OCCT task order, bringing the total to \$3,580. Amy will report to the Board on Steering Committee meetings and if additional funds may be required for her participation. James seconded the motion and there was a Thumbs Up vote to approve.

Dan will talk to Christine Jochim about potential legal arguments regarding the additional loading caused by OCCT. Until the upgrades at the wastewater treatment plants are realized, the impacts from Lawn Irrigation Return Flows will be hard to measure. We want to try to influence the Regulation 31 and 85 implementations to ensure the new load is accounted for.

Modeling and Stormwater Monitoring Station Update – Steve Lundt provided an update in writing. **Steve** is requested to ask Marcia Greenblat to call in to the November Retreat and provide an update on the modeling.

Discussion on BMW Insurance - There was a Thumbs Up approval to add a property policy to insure the stormwater monitoring station. The total premium would then be \$1,750. **Amy** will request the policy and an invoice for the premium.

Video Channel – The Board approved the concept of filming more videos but needs more discussion about who the audience is, what the talking points might be and to develop a schedule of filming at Board and Stakeholder meetings. **Amy** will put some thoughts together for consideration at the November 27th retreat.

White Paper Work Session and Retreat Planning – As part of the November 27th retreat, the Board will discuss how to follow up with CDPHE about our white papers. They have been shared with CDPHE and the WQCD. How do we want to approach staff? What questions would we want to pose to them? For example, ammonia standards may be violated in the future. Would ammonia be added to the TMDL? Would the TMDL be re-opened to include the load from OCCT and industrial permits? What would that do to wasteload allocations and BMW membership? Might in canal and in lake treatment be more easily permitted giving the changing conditions? A roadmap forward will be discussed during the retreat.

Sarah will not be attending the retreat and will look into having Amy Woodis available to be on the phone and respond to questions. So far the topics for the retreat include:

- A modeling update from Integral – **Steve**
- A budget review – **Chris (and Lauire)**
- Development of a calendar of topics for 2019 meetings. Specifically, how does BMW want to participate in upcoming regulatory actions?
- White paper follow up with CDPHE and EPA – developing a strategy/plan/roadmap
- Communicating BMW data in a more accessible format

Dan will draft the agenda. **Amy** will arrange for refreshments. **Michelle** will reserve the Nature Center at Barr Lake.

Document Retention Direction– Amy and Sam requested direction from the Board on how to implement the Document Retention and Destruction policy. The Board concluded that:

- **Amy** should pursue obtaining a Sales Tax Exemption letter.
- **Dan** will identify a tool to convert a batch of outlook files to PDF to assist Amy with archiving all BMW communications as an in kind donation from SPWRP
- **Amy** will send links to BMW files on Dropbox to Board officers sporadically. (Maybe when she sends out the distribution list?)
- **Chris** can shred any documents that need to be shredded as an in-kind donation from ECCV.
- **Sam** will scan files that **Amy** determines need to be scanned at SPWRP as an in kind donation.

Over the next 6 to 9 months, **Amy** will go through the BMW files and proceed as directed. This will be a quick skim to identify important documents for scanning, but other files will be kept in hard copy until their 7-year expiration, at which point they will be destroyed per the document retention policy. The policy will need to be revised to change the correspondence documentation requirement from “user” to “coordinator”, remove the requirement to print e-mails in hard copy and specify how Board members *may* choose to archive communications; hard copies will be discouraged and a migration to electronic archives will be encouraged; and the website will not function as a repository for BMW corporate documents or as a repository of other general documents that aren’t of special importance to our audience.

I&E Report - Please refer to the table below for a list of upcoming I&E events. Sam will be helping Michelle with the many events at the park and will be finalizing the first BMW calendar!

Updates/Action Items

- Chair’s Report – The Chair did not have anything to report.
- Treasurer’s Report - Laurie reported that as of the September 30th, 2018, we have a balance of **\$247,869.18**. All expenses since the last meeting are within budget and will be recorded as part of the minutes.
- Coordinator Updates (Amy C.) - Amy received a Thumbs Up approval of the August 28th, 2018 meeting minutes. She also received a Thumbs Up approval of the July 24th, 2018 meeting minutes pending **Steve’s** corrections.
 - Election of Board Officers – Dan was re-elected as Chair; Steve was re-elected as Vice Chair; James was re-elected as Secretary and Chris was elected Treasurer by a Thumbs Up approval. Everyone wished Laurie the best and lamented her departure. 😞 **Laurie** will work with **Chris** to ensure a smooth transition. There may need to be a bank visit to get Chris added as a signatory. **Dan** will begin the conversation with TBK bank to figure out how to add Chris as a signatory.
 - Bear Creek HABS meeting – Amy reported that he Bear Creek Watershed Authority organized a meeting with other watershed groups to discuss Harmful Algal Blooms (HABS). Amy’s take away was that there needs to be more communication between the drinking water treatment, wastewater treatment and recreational water professionals. **Sarah** suggested that CMF may be able to play a role in improving that communication.

September Expenses	Amount
Electronic Debits	
9/5/18 Amazon, carp stuff, Tech. Budget	\$ 69.90
9/5/18 Shirchamp, Tshirts, I&E Budget	\$ 442.50
9/10/18 Home Depot, Carp net stuff, Tech. Budget	\$ 191.08
9/11/18 Tractor Supply, Carp corn, Tech. Budget	\$ 41.45
9/13/18 Ace Hardware, Carp corn, Tech Budget	\$ 83.30
9/20/18 Natural Pet Food, GC for Bark in the Park, I&E budget	\$ 59.19
9/20/18 Signarama, I&E budget	\$ 115.00
9/21/18 Corn for Carp, Tech. Budget	\$ 166.60
9/27/18 Home Depot Carp stuff, Tech. Budget	\$ 33.39
Subtotal	\$ 1,202.41
Checks	
2035 - Applewood Bookkeeping	\$ 40.00
2036 - Joy Labadie, website	\$ 40.00
2037- Amy Conklin, Aug. Coord.	\$ 3,089.12
Total	\$ 4,371.53
October Checks to Sign	
2039 - Michelle Seubert reimbursement, fall birding festival, I&E budget	\$ 50.00
2040 - Amy Conklin, Sept. Coord	\$ 4,158.21
2041 - Applewood Bookkeeping	\$ 40.00
2042 - Joy Labadie, website	\$ 100.00
2043 - Glatfelter, D&O insurance premium	\$ 1,250.00

Next Meetings

- I/E Committee Meeting – **November 6th, 2018 10 am to noon, Barr Lake Nature Center**
- Technical Committee meeting – **TBD, Nov. or Dec, 2018, 9 am, Metro**
- Board Retreat – **November 27th, 9 am TBD**
- Stakeholder Meeting – **February 26th, 2018 9:30 am, Barr Lake Nature Center**

BMW I/E Events for 2018

Date	Event	Activity	Name and contact
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Wednesday 11/7/18	Cherry Creek Stewardship Partners Conference	Booth	Amy C., Michelle S., Sam?
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