

Barr Lake/Milton Reservoir Watershed Association
BMW Board Retreat
May 23rd, 2017 9:00 am – 11:30 am
Metro Wastewater Reclamation District

Minutes

Board Attendance:

Shelley Stanley – BDCWA
Steve Lundt – Metro
Emily Jackson – Metro
Julie Tinetti – Centennial
Blair Corning – S. Adams
Sarah Reeves – SPCURE (phone)

Dan Delaughter – L/E WWTP
Laurie Rink - FRICO

Public Attendance:

Amy Conklin – BMW Coordinator

Laurie welcomed the group and everyone introduced themselves.

Budget Review and review of modified Financial Policy The goal of the budget review is to be prepared to approve the budget in July. Shelley Stanley began by going over the revenue part of the budget. The group reviewed if there were any members that we wouldn't need to keep invoicing. **Laurie** will keep working on Brighton to get them to pay membership dues and be engaged with BMW. **Blair** needs invoice on paper for \$12,000. **Amy** will send Blair a revised invoice.

Under expenses, the group proposed that the line item for Amy working with the MS4s be moved to Technical consulting. We will need a contract with Joy Labadie to continue website maintenance into the next fiscal year. The I&E budget was increased by \$2,000 to reflect purchase of the inflatable pool balloon. The Technical Committee requested \$15,000 for modeling expenses and \$15,000 to hire Ken Wagner to provide oversight and expertise to the modeling effort. The line item for a stormwater monitoring station will be increased to \$20,000. Steve requested that the line item for source protection remain because we may be considering an effort to legislatively ban P in lawn fertilizers. A line item for unexpected opportunities was also added to provide flexibility to support projects that come along such as the CU-Denver student capstone projects. **Steve** will review and revise the Technical and I&E Committee budgets and get the revisions to Shelley.

The group discussed the process of approving the budget and concluded that the Board approved budget can be presented to the Stakeholders at the annual meeting as approved by the Financial Committee and adopted by the Board. Stakeholders can be encouraged to contact Amy or any Board member with questions about the budget. Laurie reminded the group about the Financial Committee who is responsible for long term planning. The goal, in part, is to keep membership dues constant and build up reserves to do projects and not spend all the revenues every year. This is one of the first years where we may need to dip into our reserves. Laurie wants to make sure that our standard operating budget is not more than our typical revenues. The amount of revenues needed for basic administration of the group will be presented next month. **Steve** will send Shelley the revised timeline in anticipation of 5-year budget planning. **Dan** volunteered to assist Shelley with the budget planning.

The group discussed the need for the BMW Board to have a vision of the regulatory steps that will be needed to achieve the TMDL. If the board concludes that a Control Regulation would be the best alternative to achieve the TMDL goals, for example, we may need a Use Attainability Analysis and development of site-specific goals. Development of the vision can be a topic at the board retreat in November. Once the longer term vision is articulated, the board can consider making educational presentations by EPA and CDPHE about the regulatory process.

The board discussed the financial policy and the sample letter concluding that most members just need an invoice. **Laurie and Shelley** will develop an invoice and present it next month. Laurie reminded the group that there is an electronic binder of corporate documents. **Amy** has been tasked with developing a cover sheet that lists the documents, the date they were last reviewed and the date they were last modified. We typically review the corporate documents in conjunction with review of the tax return, in November.

Updates/Action Items

- Chair’s Report - Laurie had nothing to report.
- Treasurer’s Report - Shelley reported that all expenses since the last meeting are within budget and will be recorded as part of the minutes. Membership dues are coming in.
- Update on Regulation 85 and 31 discussions. Emily reported that an alternative proposal for inclusion of an incentive and to narrow the safety clause has been developed. Laurie reported that FRICO had submitted comments on the incentive program articulating their concern that the incentive program might slow progress in achieving the TMDL. Emily responded that the purpose of the incentive program is to encourage P reductions before the discharge permits are complete which will take several years. Laurie, Emily and Dan will have a conversation about the proposed incentive program before the comments are due in July. **Emily and Dan** will share the policy questions regarding the incentive proposal at the next board meeting, if they’re ready.
- Segment 14 Permitting –Dan reported that there is another permit coming out for comment that includes L/E WWTP anti degradation language. L/E WWTP will likely comment on the permit.
- Coordinator Updates (Amy C.)
 - Approval of the April 25th, 2017 Meeting Minutes – Thumbs up approval.
 - Update on Bike Tours for 2017 – Amy shared the latest list of participants.
 - By-Laws Committee – Amy reported that Julie and Emily were working with her on updating the by-laws. Progress is being made with anticipation that a report for Board consideration will be made in July.
 - Amy reported on a land application permit for land near Barr Lake that had been denied. The board concluded that this is an opportunity to educate the Adams County Commissioners about BMW. The concern with the permit is primarily with groundwater

April Expenses - Paid	
4/5 - Office Depot picture post expense	\$ 45.50
4/6 Costco water for Raptor Run	\$ 9.36
4/6 REI gift certificates for run	\$ 75.00
1953 - Applewood Bookkeeping	\$ 40.00
1955 - Amy Conklin - bike tour	\$ 331.25
1956 - Amy Conklin Coord	\$ 5,609.85
Total	\$ 6,110.96
May Checks to sign	
1961 - Amy Conklin - Bike Tour	\$ 1,291.88
1959 - Amy Conklin - Coordinator	\$ 3,410.14
1962 - Greenway Foundation, River Fest	\$ 500.00
1963 - Applewood Bookkeeping	\$ 40.00
1964 Joy Labadie - website	
Total	\$ 5,242.02

rather than surface water. **Laurie** will draft a letter and send it for e-mail review and approval before the appeal hearing on June 15th.

Continuing Implementation – Amy reminded the group that review of other organizations in the watershed working on water quality was a task resulting from the November Board retreat.

Amy Conklin was tasked with identifying any existing organizations that conduct similar activities to BMW's. She will prepare a list with a brief summary of their mission and vision and try to identify their funding sources.

Sarah and her SPCURE team will review the list. The item was delayed until June when more time will be dedicated to reviewing the other organizations.

Update on Website changes – Amy reported on progress to migrate the website to HTML. Amy reminded the Board that the conversion to HTML was being done because it is a more secure format. **Laurie** will help Joy get access to the Google account to finalize the site. **Steve** will work with Joy to provide payment information for a security service call sucuri. **Dan** will work with Joy on the mobile version of the website. As the site is migrated, some of the links will break and visitors should be redirected to the new site. If anyone encounters a broken link, please report it to Amy. The **I&E Committee** will review the website contents an update appropriate information before the end of the year. The Board directed that the current year of monthly and bi-monthly water quality updates be stored on the website. Steve's annual summaries are already stored on the site for anyone wanting historical information.

Technical Committee Report - Steve reported that the Technical Committee reviewed the potential P loading from the Denver Water Corrosion Protection. A simple estimate is to assume that 70% of the load in the tap water will make it to a POTW. If Denver Water chooses PO4 treatment, we will need to work with them to get a better estimate of the likely loading. The Board discussed sending Denver Water a letter to fulfill their request for cost estimates of removal of P introduced into the system from corrosion prevention treatments. We can estimate the cost per pound of P removal from the reports Harvey Harper prepared as part of the in-canal treatment report. **Laurie** will draft a letter to Denver Water and email it to the board for comment.

The Technical Committee also reviewed the timeline in the Implementation Table. **Steve** will provide the revisions to Shelley for incorporation into the budget spreadsheet for use at the November retreat. **Amy** was tasked with posting the papers from the CU-Denver students on the website. Steve is working with Integral to get a quote on incorporating additional data into the watershed and lake models and running management scenarios. Steve has also been working to resolve discrepancies in data sets between the data he collects for Metro and the data John Stednick collects for FRICO. CDPHE is likely using Metro's data but it is important to understand the differences between the data sets.

I&E Committee Update – Please see the I&E sign up at the end of the agenda. Steve reported that work on the storm drain app is ongoing. Denver gave us the latitudes and longitudes for storm drains in the Montclair basin. The BMW intern will be working with the

app developer to organize storm drain marking events and pilot the app. Steve will be speaking to the Cole Neighborhood group in July regarding the Platte to Park Hill project.

Next Meetings

- Bike Tours/Watershed Tour – **June 6th, 9am – 1pm; June 7th, 1 – 5 pm**
- BMW Board Meeting – **June 27th, 9 am, Metro**
- I/E Committee Meeting – **July 11th, 2017 9am, Barr Lake Nature Center**
- Technical Committee meeting – **July 27th, 2017, 9 am, Metro**

BMW I/E Events for 2017

Date	Event	Activity	Name and contact
Saturday 7/15/17	Lake Appreciation Day	T-shirts, Booth	Steve L., Michelle S., Amy, Erica
Saturday 8/10/17	Commerce City Neighborhood Event	T-shirts, Booth	Steve L., Michelle S.
Saturday and Sunday 6/24 & 25	South Platte Riverfest	T-shirts, Booth	Steve, Amy, Erica?
Friday 7/26 - 8/1/17	Adams County Fair	T-shirts, Booth	Shelley Stanley
6/3/17	Brighton Culture Fest	T-shirts, Booth	Erica? Need a Board member!
9/27/17	Nat. WQ Awareness Week	T-shirts	
Saturday 9/9/17	Barr Lake Fall Birding Festival	T-shirts, Booth	
10/10-12/17	Watershed Assembly Conference	Booth, speak	
Saturday 9/30/17	Barr Lake Shoreline Cleanup	Pick up trash	
Saturday 10/14/17	Barr Lake Harvest Festival	Help out	
Saturday 10/28/17	Barr Lake Halloween Trail	Help out	